Otter Creek communications union district

March 19, 2025 – **5:00 PM**

At Rutland Regional Planning Commission, 2nd Fl., Conference Room

16 Evelyn St., Rutland VT

Link to Virtual Meeting

Governing Board Meeting Agenda

2024 - Otter Creek CUD Governing Board Representatives & Alternates: (9 for a Quorum)					
TOWN	**REP NAME / ALT NAME**	**P/A**	**TOWN**	**REP NAME / ALT NAME**	**P/A**
Benson	Steve Murray / Lynn Bowen		Pittsford	Brett Mullin / Greg Hiltz	
Brandon*	Peter Werner / Bill Moore		Poultney	Mark Teetor / Terry Williams	
Castleton	Leslie Cadwell		Rutland Town	Dannielle Mumma / Andrew Palmer	
~~Chittenden~~	*Withdrew 3/10/25*		Rutland City	*Alex Adams*	
Fair Haven	Jason Coupol		Shrewsbury*	Laura Black, Chair, acting Clerk	
Goshen	*Tyler Davidson-Toman*		Sudbury*	Mike Small / Tom Myer	
Hubbardton*	Chris Custer		Wells	*No Appointment*	
Mendon*	Larry Courcelle, Vice Chair		West Haven	Kerry Ellis / Jennifer Book	
Pawlet	Jessica Van Oort		~~West Rutland~~	*Withdrew 3/10/25*	
Jackie Savela, OCCUD Treasurer			**P= Present, A= Absent**		
Host (RRPC):			Guests:		

Governing Board Meeting Agenda:

1. Roll call, confirm quorum
2. Call to order - Start Recording
3. Approval of agenda
4. Public input (limited to 3 minutes per presenter)
5. Approval of previous meeting minutes from 01.15.2025
6. OCCUD Chair Report from Executive Committee meeting –
   - MOA on Proposed services by RRPC in 2025/26. **Request Motion to approve**.
   - Bylaw amendment and Financial Procedure Policy amendment. **Request Motion to approve**
   - Single Audit letter of engagement. **Request Motion to approve.**
   - Draft memo on OCCUD responsibilities in 2025.
   - OCCUD Representatives– 2025 Annual Appointments.
   - Update on OCCUD Member Towns
7. Financials: Review Warrants approved at 02.12.25, and 03.12.25 Executive Committee meetings.

We are only meeting virtually. By Video (Teams) By Phone: +1 802-440-1368, Phone conference ID: 800 794 162#

8. *Grant reports.*
9. *GNS Update.*
10. CCI Update.
11. VCUDA update (Vice-Chair). VCUDA Legislative Committee update (Chair).
12. VCBB update (Chair)
13. Other Business
14. Next Governing Board Meeting –Annual Organizational Meeting May 21, 2025
15. Adjourn