

May 14, 2025 – 5:00 PM

## Executive Committee Meeting Minutes

Video call link: <http://meet.google.com/dsx-okxj-foe>

OTTER CREEK CUD EXECUTIVE COMMITTEE MEMBERS			
Town	Name	Term Ends	Present/Absent
Shrewsbury	Laura Black, Chair	2025	
Mendon	Larry Courcelle, Vice Chair	2025	
Benson	Steve Murray	2026	
Sudbury	Mike Small	2025	
Brandon	Peter Werner	2025	
Hubbardton	Chris Custer	2025	
Castleton	Leslie Cadwell	2025	
Treasurer: Jackie Savela		2025	
Guests:			

1. Call to order, verify quorum - Start recording the meeting
2. Approval of agenda
3. Approval of previous meeting minutes – 4.16.2025 and 3.12.2025
4. Chair Report on OCCUD business:
  - a. CUD-Triad Sustainability Committee
  - b. Single Audit
  - c. Draft MOU for services by RRPC in 2025
  - d. Bylaw amendment and Financial Procedure Policy amendment.
  - e. OCCUD Member Towns, Representative appointments.
  - f. Annual Meeting Plans – Nominations, Treasurer Appointment
5. Report on partner-providers: GNS-update. CCI-update.
6. Warrant and Financials.
7. Grant reports (Vantage Point).
8. Review Agenda Items for upcoming Annual Meeting and Governing Board meeting: Welcome new members, Review NDAs, OCCUD Responsibilities, Volunteering. Chair Report. CCI update. GNS update. Financial report. Grant reports.
9. VCUDA update (VCUDA Rep). VCUDA Legislative Committee update (Laura B)
10. VCBP update (Chair)
11. Other Business
12. Next meeting - 08.13.25
13. Adjournment



**Otter Creek**  
communications  
union district

Google Meet joining info:

Video call link: <http://meet.google.com/dsx-okxj-foe>

Phone: +1-407-906-7354

PIN: 453656294